



**President:** Jo Stewart  
**Vice President:** Kylie Sivewright  
**Secretary:** Michelle Taylor  
**Treasurer:** Kelly Lewis

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## **P&C ZOOM MEETING**

**Date:** 23 July 2020

**Meeting Open:** 8.35pm

**Attendance:** Larissa Polak, Jo Stewart, Emma Smith, Michelle Taylor, Kelly Keed, Teresa Maynard

**Apologies:** Kelly Lewis, Kylie Sivewright

Last Minutes were read by Jo Stewart and accepted by Michelle Taylor - a copy of the Minutes to be emailed to Teresa Maynard

### **Correspondence:**

Email dated 22 June 2020, from Australian Charities - 2019 Annual Information Statement due 31 August 2020 - in the process of attending too.

Tax Invoice dated 1 July 2020 from P&C for Zoom Licence - provided to Kelly L to reimburse Michelle T - this has been finalised.

Email dated 9 July 2020, from P&C Federation in relation to renewing insurances which are due 1 August 2020 - in the process of attending too.

Email dated 16 July 2020, from P&C Federation in relation to Webinars - Zoom Training on 29 July 2020 at 7pm and Technology for Parents & Carers on 6 August 2020 at 7pm.

Provided Teresa with information about accessing the P&C Portal.

### **Business Arising:**

#### **Pie Drive:**

Delivery day 2.30pm to 3.30pm for pickup have it under K/1W in eskys. Arneeka available to assist with sorting.

Collating of pie orders to happen Monday afternoon 3 August 2020 - Michelle, Jo, Kellie and Arneeka to discuss between them to arrange time etc to meet up.

**AGM:** to be held on 20 August in line with our next monthly meeting.

**Zoom Link:** talk about how to publicise the zoom link for future meetings - post in on Facebook to check Dojo for link.

Will publicise the AGM/usual meeting in the Newsletter.

Suggestion of Emma assisting with anyone who would like to join by Zoom but is unable to know how to access, etc - Emma is happy to assist anyone who requires assistance.

**Skating Rink:** Jo has spoken with skating about a fundraiser and holding a meeting there. We would get \$3.50 per entry so for 1.5 hours, the kids pay normal skate price of \$10. Maybe term 4 or end of term 3 to maybe get more parents to come and meet us. Possibly a Sunday afternoon skating. Minimum of 40 kids.

**Bunnings:** We haven't heard anything - suggested to put a feeler out for volunteers if BBQ is going ahead - Michelle will follow this up with Bunnings.

### Reports:

#### Principal's Report:

Term 3 - Athletics Carnival Week 3, unfortunately no parents can attend. K-6 will travel by bus to the sportsgrounds and all children will return to school for usual afternoon pickup.

Kindy Orientation and Parent Information Session to remain on hold. There is a new online form for Kindy to register.

Emma Smith is organising the Stage 2 camp, looking for Term 4 dates now.

COVID19 guidelines ensure our school site is safe. Canteen volunteers, allied health professionals and agencies supporting children can visit the school. All visitor's must sign a COVID19 acknowledgement form.

Major building works continue, asbestos removal on the weekend and holidays. New roof will be finished by the end of the year. New vinyl installed in some classrooms and staffroom, as well as new cabinetry.

## **Treasurer's Report:**

Jo mentioned Kelly Lewis is not present tonight to provide a Treasurer's Report but is aware that the books are in to be audited by Jamie which will be ready for when we have our AGM.

Last amount in the bank was approximately \$13,000.

Fundraising this year will be in the negative but still doing a community service with the Pie Drive.

**Next Meeting:** via Zoom at 8.30pm on 20 August 2020 AGM and usual monthly meeting