



President: Arneeka Gill
Vice President: Joanne Stewart
Secretary: Michelle Taylor
Treasurer: Kelly Lewis

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P&C MEETING

(via Zoom 20 August 2020 following the AGM at 8.30pm)

Meeting Open: 8.49pm

Attendance: Larissa Polak, Joanne Stewart, Kylie Sivewright, Michelle Taylor, Kelly Lewis, Arneeka Gill, Kellie Keed, Lisa Gaudron, Yolanta Higgins, Jamie-Lee Fitzgerald, Nancy Clarke, Erin Ianna, Virpi Barrett, Vanessa Hutcheson, Jo Kilburn,

Apologies: Emma Smith

Previous Minutes: Emailed to executive committee prior to meeting - if anyone else would like a copy we can arrange to email.

Correspondence:

Tax Invoices for Fathers' Day to be paid.

Tax Invoices issued from P&C for membership and insurances to be paid after AGM

Financial Report/Statement to be provided to P&C Association

2019 Annual Information Statement due 31 August 2020 - this can now be finalised and lodged as we have the Financial Report/Statement and have held our AGM

Business Arising:

Pie Drive:

Was very successful and we cleared \$1,532 profit. Suggestion of organising another one next year with Nimbin again and with the possibility of one earlier in the year and another later if possible and also maybe lamingtons. Larissa to put a "shout out" in the Newsletter for Nimbin Bakery.

Father's Day stall:

Gifts have arrived and they are in the PL Room.

Date proposed is Tuesday 1 September and Thursday 3 September.

Brief discussion as to how this will be implemented and who is available to assist

End of year raffle:

All prizes from the Greyhound/Easter raffles are sitting around. Cash that was incoming at Easter has been banked. Shout out to see if any raffle tickets or money sitting in homes via the Newsletter. Decide how we best go about using those funds and doing an end of year raffle/Christmas raffle.

How do we ask for goods for the raffles with Covid - ask for donations of cash/gift vouchers.

Grant Assistance:

Jo mentioned about a few grants that have come out and that we need some people to get on board to write submissions for them. Rather than doing fundraising we can apply for some grants.

Larissa mentioned Lismore Public School have just received a \$5,000 grant from the Lismore RSL - what time of year the grant process happens, might be good to see if anyone can put some feelers out.

Jo happy to ask Community Liaison at Richmond River to see if she can provide any information about the grants.

\$1,500 from St Vincent de Paul - one of the teachers put a grant together for the "Breakfast Club".

There is also the Food Pantry that we can access through the Red Dove for the "Breakfast Club" - Kelly Lewis happy to chase that up.

Arneeka happy to look at grants and Jamie Bates happy to look over to ensure forms are completed correctly.

Virpi suggested as a new person being involved in P&C not knowing what we do that it is a good idea to put across to other families what we do and where the money goes etc

Bunnings BBQ:

All NSW barbeques are suspended until further notice - we are to be contacted when the suspension lifts.

Future Meeting time/venue:

To be held via Zoom at 8.30pm on the 3rd Thursday of each month

Reports:

Principal:

See attached

Social Media Guidelines - new guidelines that have been drawn up by the school - they are pretty generic. Interested about our feedback.

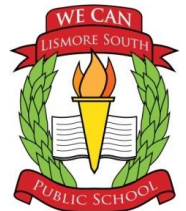
There will be another one about Class Dojo and Facebook.

Treasurer:

Balance in bank is \$12,632.91

Next Meeting date: 17 September 2020

Meeting Closed: 9.20pm



Principal's Report – 20th August 2020

Week 3 - Education Week celebrations had a different feel this year. We promoted the wonderful work of our school through some short videos posted on our school's Facebook page and also published links in the Skoolbag newsletter. Many parents enjoyed the live feeds from both the Athletics and Cross Country Carnivals.

Week 5 - We have revised departmental guidelines to follow to ensure we can keep all students and staff safe. The most significant changes ask that all children and staff with mild flu-like symptoms be tested for COVID19. We have appreciated the cooperation of all families with this matter. We have restructured some school-based activities with changes made to timetables, play zones and buddy support programs.

Kindergarten Orientation Parent Information sessions remain on hold. We are currently accepting enrolments for 2021. Virtual school tour and promotional videos are being created.

Stage 2 and 3 camps remain on hold. Coordinators are now looking at local NSW venue options for Term 4. We are asking that parents continue to make regular payments towards these camps. These amounts can be refunded later in Term 4 if needed.

School Planning - Staff are currently completing the school situational analysis looking at information collected from a broad range of data sources. The situational analysis is a key component of the School Excellence cycle and is used to inform our school's improvement journey in learning, teaching and leading for the future. Our focus is aligning the work of every staff member and the school leadership team, to touch every classroom and impact the learning of every student. Key questions explored in the school situation analysis:

- 'Where are we now?'
- 'Where do we want to be?'
- 'How good can we be?'

As part of the process we will be conducting some parent phone surveys towards the end of term. When the situational analysis is complete I will present information to the P&C. This information will help support building the School Improvement Plan for 2021-2014.

Major Building Works continues into Semester 2. Asbestos removal is scheduled for weekends and holiday periods. Some classes will be disrupted and will need to move spaces while work is completed.

What's Coming Up

- Father's Day
- Kindergarten Orientation Virtual School Tour Week 8
- Check in Assessments from Years 3& 5

Regards,
Larissa Polak
Principal